Requirements Matrix for Project Name

**Project Title**:

**Prepared by:** **Date:**

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| **Req.\* No. / ID** | **Req. Description** | **Req Type\*\*** | **Source/ Dept.** | **Business Justification** | **WBS Deliverable** | **Test Strategy** | **UAT Responsibility** | **Status** | **Active/ inactive** | **Comments** |
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\* Req = Requirement

**\*\* Type: (1) business requirement, (2) stakeholder requirement, (3) solution-functional requirement, (4) solution-nonfunctional requirement, (5) readiness requirement, (6) project requirement, and (7) quality requirement**